

JIGALONG COMMUNITY INC

CHIEF EXECUTIVE OFFICER

Aboriginal Communities and Organizations Interim Award 2011; Level 10

Salary Package \$117,000.00

The Jigalong Community Inc (JCI) is seeking Expressions of Interest for this important position, pivotal to the well-being and future social and economic development of this remote and independent Martu community of over 400 people.

A very special person is being sought to respectfully and professionally assist this strongly culturally-based community, which is striving to maintain Martu traditional culture and values, and its leadership, address diverse and complex matters affecting its future social and economic development within a rich mining region, that potentially offers many opportunities for social and economic advancement.

Not only will the highly skilled administrator sought possess all the technical skills, knowledge and experience required to successfully manage the municipal services and diverse organizational operations of this complex remote self-managed community, they will also demonstrate a deep commitment to the advancement of the Martu community and its members.

Located 160 kms east of the town of Newman in the Shire of East Pilbara, JCI is governed by an elected Council of Martu people, responsible for the planning and oversight of the delivery of community administration and management, municipal services, commercial operations and stakeholder management and engagement.

The CEO:

- is the principal staff member and carries overall responsibility for the successful day to day management and operation of JCI, including delivery of municipal services and a number of commercial enterprises and other leases within the reserve.
- is responsible for assisting the Council with strategic planning, identification and accessing of resources, implementing, monitoring and reporting on the success of municipal services and program delivery within Jigalong, and
- as required and directed, represent JCI and its Council in meetings with government, industry and the general public.

The community infrastructure includes 74 houses, a Remote Community school, a health clinic, a community store, a WA Multi Function Police Facility, a large workshop/training facility, an airstrip and a swimming pool. Other providers deliver specialist services from time to time.

For further information, duty statement, selection criteria and employment conditions please contact Alan Stewart, M 0417 932 246. E aljanstewart@bigpond.com

Applications Close 5pm Friday 19 April 2019.



JIGALONG COMMUNITY INC CEO

CONDITIONS OF APPOINTMENT In line with Aboriginal Communities and Organisations Western Australian Interim Award 2011

Term of Appointment:	One-year Maximum Term Contract with opportunity to renew depending on annual performance review
Probationary Period:	3 months
Performance Review:	Conducted annually by Council with the support of an external consultant
Salary:	\$110-120,000 per annum depending on qualifications and experience
Superannuation:	9.5%
District allowance/Salary Sacrifice Benefits:	Available within the ATO guidelines
Relocation:	\$1,437 will be reimbursed on the provision of receipts. Airfare allowance of \$800
Accommodation:	Partly-furnished air-conditioned four-bedroom house. A nominal rent of \$60 per fortnight will be deducted from salary.
Vehicle:	Fully maintained and fuelled vehicle for Council business
Telephone:	A mobile telephone with 20GB of data
Annual leave:	5 weeks per annum.
Sick Leave:	12 days per annum.
R&R:	In lieu of Overtime.