



## POSITION ADVERTISEMENT

**JOB TITLE:** Mechanic / Workshop Manager  
**LOCATION:** Yuendumu, NT

**DATE:** January 2012

The Mt Theo Program was established eighteen years ago as a community response to crisis levels of petrol sniffing in Yuendumu, NT. Today the Program also addresses alcohol and other drug issues in young Warlpiri men and women. The Program now encompasses four main arms of service: Mt Theo Outstation cultural treatment and rehabilitation; Jaru Pirrjirdi youth development/leadership and aftercare program incorporating Yuendumu Youth diversionary program; Warra Warra Kanyi counselling service; and an Outreach Program providing diversionary and media activities in Willowra, Nyirripi and Lajamanu.

The Mt Theo Program is offering the opportunity to become part of this nationally acclaimed community response to substance misuse and youth leadership. The successful applicant will be part of a supportive team of Aboriginal and non-Aboriginal staff that works with the community to provide essential youth services.

### **Position overview:**

The Mechanic / Workshop Manager will be responsible for the running of a Mechanical Training Workshop that services the WYDAC Mt Theo vehicle fleet, and vehicles belonging to community members and community agencies.

### **Salary and conditions:**

An initial 3 month probationary period applies. The position requires a 5 day working week incorporating after hours and weekends as required, with attractive salary packaging including salary sacrificing, fully furnished accommodation provided, free utilities, phone and internet allowance.

Applicants must be willing to consent to a Police Check and be eligible to hold a current Ochre Card. Aboriginal and Torres Strait Islander persons are encouraged to apply.

### **Selection Criteria:**

#### **Essential**

- demonstrated understanding of, and experience in working with cross-cultural persons and community development, preferably in a remote context
- Qualified Diesel Mechanic – evidence to be provided
- Hold current HR drivers license
- Computerised invoicing and record keeping experience
- Experience in servicing and repairing Diesel 4WD vehicles

#### **Desirable**

- Strong customer service ethic and sound public relations skills
- Experience working in a cross cultural environment
- Ability to work as part of a team.
- Innovative and practical approach to problem solving and negotiation.
- Excellent organisational skills with the ability to prioritise tasks and meet conflicting deadlines.
- Time management skills
- Initiative and ability to work with minimum supervision.
- Sound verbal and written communication skills.
- Ability to recognise problems/issues, analyse, formulate and implement appropriate solutions

Training and supervision experience

**Application Process:**

Visit <http://www.mttheo.org/home/wydac/recruitment/> to download the Position Description and Expression of Interest Form.

Then email [admin@mttheo.org](mailto:admin@mttheo.org) with the following attachments:

1. Curriculum vitae
2. A Letter of motivation addressing above selection criteria
3. Expression of Interest Form
4. Copies of certificates for relevant qualifications

***Applications that fail to provide all of these documents will not be considered.***

**Contact Details:**

For further information call the Executive Assistant on (08) 8956 4188, or email [admin@mttheo.org](mailto:admin@mttheo.org)  
Please visit <http://www.mttheo.org> for more information